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GOVERNMENT OF ORISSA
SCIENCE & TECHNOLOGY DEPARTMENT

RESOLUTION

The 12th February 2009

SUB:- Constitution of a society for development of Biotechnology.

Recognizing the potentials of Biotechnology, the Government of Orissa is proposing to create a Society to develop, use and popularise the Science of Biotechnology in the State of Orissa. This Society is to be registered under Societies Registration Act, 1860 and will take up various activities to promote Biotechnology in the State. The State Government is developing a Biotech Pharma IT Park over area about 64.86 acres on a Public Private Partnership (PPP) mode at Andharua under Bhubaneswar Tahasil. The Park, the first of its kind in Orissa, envisages promotion of Biotechnology, Pharmaceuticals and Information Technology Industries in the State. Within this park, over another 10 acres a Biotechnology Incubation Centre will be developed by the the Government for use by researchers, entrepreneur and students. This Society will develop, operate maintain and manage this Incubation facility and any other task given by the Government.

The structure and functions of the Society is as under :

1. Constitution of the Society :

The Society shall be an autonomous institution registered under the Societies Registration Act, 1860. The registered office of the Society shall be Orissa Secretariat, At/P.O. Bhubaneswar, Government may however, notify any other place as its functional office from time to time.

2. Aims & Objectives of the Society :

- (i) To develop and popularise the Science of Biotechnology in the State.
- (ii) To develop operate, maintain and manage the Biotechnology Incubator.
- (iii) To manage the incubation facility as a professional outfit and independent Centre to be used by entrepreneur and students.

3. Governing Body of the Society :

The Governing body of the Society shall consist of the following members :

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| 1. Secretary to Government, Science & Technology Department. | . . | President |
| 2. Nominee of the Department of Biotechnology, Government of India, New Delhi. | . . | Member |
| 3. Managing Director, Orissa Industrial Infrastructure Development Corporation (I.D.C.O.), Bhubaneswar. | . . | Member |
| 4. Nominee of Developer of the Biotech, Pharma IT Park. | . . | Member |

5. 3 (three) Biotechnology Experts from Academic & Research Institutions of the State :
 - (i) Director, Institute of Life Sciences, Bhubaneswar . . . Member
 - (ii) Head, Department of Biotech, Utkal University, Vani Vihar, Bhubaneswar. . . Member
 - (iii) Head, Department of Orissa University of Agricultural Biotechnology, O.U.A.T., Bhubaneswar. . . Member
6. 1(one) Representative of Biotech Industries :
 - (i) C.E.O., Imgenex India Pvt. Ltd., Bhubaneswar . . . Member
7. The Chief Executive of Biotech Incubator . . . Member
8. Director, Biotechnology & *ex officio* Additional Secretary to Government. . . Member-Secretary

The term of representation of the three biotechnology experts from academic and research institutions and the representative from biotech industry in the State will be for two years after which Government would reappoint/appoint new members.

4. Power & functions of the Governing body :

- (a) The powers of Management of the Society shall vest in the Governing Body with regard to all affairs of the Society.
- (b) The Governing Body shall have full powers to accord administrative approval to the proposals relating to project implementation and project management and review the progress periodically.
- (c) The Governing Body will exercise full powers for execution of works and award of contracts for fulfilling the objectives of the Society.
- (d) The Governing Body may delegate specific authorities unless otherwise provided for in this bye-law to the President, any other members of the Society.
- (e) The Governing Body shall—
 - (i) Finalise & Approve annual budget, capital expenditure, procurements.
 - (ii) Review the position relating to the income and expenditure of the Society periodically and finalise the annual report and annual statement of accounts and,
 - (iii) Frame or adopt various Rules/Operational Guidelines for smooth functioning of the Society
 - (iv) Engage O. & M. agencies C.E.O. and other staff.
 - (v) Approve user fees for various equipment and facilities at the Incubation Centre.
- (f) The Society shall have powers to appoint contract employees by direct recruitment, on deputation from Government and Specialised Agencies for specific tenure. The Society shall also have full powers to engage consultants for specific assignment.

5. Executive Committee :

The Governing Body may by a resolution constitute an Executive Committee to discharge the functions of the Society.

6. Role of President of the Governing Body :

- (i) The Secretary to Government, Science & Technology Department shall be President of the Society/Governing Body.
- (ii) The President shall have the overall power of supervision, direction and control over all affairs of the Society and the functioning of the office bearers.
- (iii) The President may invite such persons other than the members of the Governing Body to the meetings of the Governing Body as he thinks proper for specialised input and ideas.

7. Role of the Member-Secretary of the Governing Body :

The Member -Secretary of the Biotechnology Society shall be the *ex officio* Member Secretary of the Governing Body.

- (a) represent the Society in all matters and sue and be sued on behalf of the Society ;
- (b) convene the meeting of the Governing Body and record the minutes of the proceedings;
- (c) remain in overall charge of planning, implementation and monitoring of all activities of the Society ;
- (d) remain in overall charge of the assets, records and documents of the Society ;
- (e) remain in overall charge of the funds of the Society ;
- (f) authenticate all orders and decisions of the Society ;
- (g) discharge such other functions as may be assigned to him by the President or the Governing Body.

8. Membership :

- (i) The members shall hold office as *ex officio* members
- (ii) The Governing body can co-opt any officer/ person to be the member of the Governing Body or Executive Committee of the Society.

9. Termination of Membership :

The membership of a member of the society shall stand terminated when he/she ceases hold the office or appointments.

10. Meeting of the Society :

- (i) The Governing Body of the society shall meet as often as may be considered necessary for the transaction of the Business of the Society, provided that the Governing Body shall meet at least once in 6 (six) months.
- (ii) The meeting of the Society shall be held at such date and time as may be fixed by the Member-Secretary in consultation with the President.
- (iii) At least one week notice shall be given for convening a meeting. An extraordinary meeting may, however, be called at a shorter notice.
- (iv) The President and in his absence the Member-Secretary will preside over the meeting of the Society.
- (v) All decisions will be taken by majority vote of Members present and voting.

11. Quorum :

The minimum Quorum for a meeting will be 5 (five) members provided that at least one between President / Member-Secretary shall be present in the meeting .

12. Emergency Power of the President/ Member-Secretary :

Nothing in these rules & regulations shall prevent the President / Member-Secretary from exercising all powers of the Society in case of emergencies for furtherance of the objectives of the Society and action taken shall be reported to the Society in the next Governing Body.

13. Proceedings of the meeting :

- (i) All business of the Society so as far as possible will be recorded as proceeding of the Society.
- (ii) All disputed questions shall be determined by majority votes. Each member shall have one vote and in case of equality of votes the President shall have a second casting vote.
- (iii) The proceedings of the meeting of the Society shall be circulated to all members.

14. Funds of the Society and Accounts :

The funds of the Society shall consist of the following :

- (i) Grants received from Government of India .
- (ii) All moneys received by way of grants, transfer or in any other manner from any other source. Grants received from or through Government of India or State Government.
- (iii) All moneys received by way of grants, gifts, donations, benefactions, transfers and in any other manner from any source other than the source of Government.
- (iv) The funds of the Society shall be paid into the Society's account in one or more Nationalised Banks in an interest bearing account and shall ordinarily be withdrawn through cheques signed by an officer of Science & Technology Department authorized by the President.

15. Accounts and Audit :

- (i) The Accounts of the Society will be maintained as per the standard Accounting procedure of Society.
- (ii) The Accounts of the Society shall be audited by a Chattered Accountant or other qualified persons.

16. Assets :

A statement showing the inventory of fixed assets held by the Society at the end of each financial year shall be sent to the Government of Orissa along with the annual statement of accounts. No depreciation shall be charged and the value of the assets will be shown at the original cost with accounts.

17. Directions of Central/State Government :

The Society shall carry out such directions as may be issued to it from time to time by the Government of India or State Government. It shall furnish to the Government of India or the State Government such reports, returns and other information as may be required by them from time to time.

18. General/Legal Action :

- (i) The Society may sue or may be sued in the name of the Member-Secretary.
- (ii) The income & property of the Society derived, shall be utilized towards the promotion of the objectives thereof, subject, nevertheless to financial discipline in respects of the expenditure of grants imposed by the Central/State Govt. from time to time.
- (iii) In the event of winding up or dissolution of the Society and after satisfactory setting of its liabilities, all remaining assets shall be disposed in such manner as the Central/State Govt. may determine.

19. Amendment to the Rules & Regulation :

The rules and regulation of the Society shall be amended by the Governing Body with prior approval of the Government.

ORDER—It is ordered that the Resolution be published in the Extraordinary Gazette of the Orissa Government for the general information and copy be communicated to all the Departments of Government / Heads of Department and other concerned.

By order of the Governor

P. K. MOHAPATRA

Commissioner-cum-Secretary to Government